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## MINUTES

### INTERSTATE COUNCIL ON WATER POLICY BOARD OF DIRECTORS MEETING APRIL 5, 2018

The meeting took place by phone. Director participants included: Julie Cunningham (Chair), Pam Bush (Second Vice Chair and Secretary), Dru Buntin, Drew DeHoff (Treasurer), Heidi Molz, Kirsten Mickelsen and Ed Swaim. Newly hired Executive Director Sue Lowry also attended. Vice Chair Brian Atkins has alerted Sue he would be unable to attend. Earl Lewis stood in for Ginger Harper (who is on detail with the Corps), joining at Item 4.b.

- 1) **Call to order** – Julie Cunningham called the meeting to order shortly after 11 a.m. Eastern. No additions to the draft agenda were proposed. These minutes reflect the significant issues reviewed and resolutions adopted.
- 2) **Minutes of March 1, 2018** – Dru Buntin moved for approval of the Minutes of the March 1, 2018 Board meeting. Ed seconded his motion, and the Minutes were approved by unanimous vote.
- 3) **Treasurer’s Report (Drew DeHoff)** – Drew reported no change in the balance since February (\$46,076.89), with the exception of: a \$100 payment to the web service provider and revenue of \$3,500, consisting of a dues payment by ICPRB. Sue’s invoices for half of February and the cost of incorporating ICWP in Wyoming (\$25) had been submitted but remained outstanding.
- 4) **Executive Director’s Report (Sue Lowry)**
  - a) **New bank account.** Sue reported that she had set up a business account for ICWP at Wells Fargo in Cheyenne. She will scan the account form and send it to Drew. When Drew presents the form at his local branch, he will be issued a customer number and will have full access to the account. Sue will provide Drew with her Avocet account info. and he will pay her by direct deposit.  
Pam moved that all but \$1,000 of the funds in the Commerce Bank account be transferred to the new account at Wells Fargo; Dru seconded her motion and all agreed. The remaining \$1,000 will be used to cover expenses Ryan Mueller incurs in shipping ICWP office supplies and files to Sue, before the balance is transferred to Wells Fargo and the Commerce account is closed.
  - b) **Transfer of office supplies and files; posting on website.** Ryan has placed all the ICWP files from Peter’s tenure and his own onto a thumb drive and will send the drive, along with the projector, name tags and other office supplies to Sue, who expects to have them by April 9. Ryan has promised to walk Sue through the files by phone. Sue will have Jason (of [Oturia](#)) create a Meetings tab on the website and will use the historical files to construct an on-line meetings archive.

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c) **Travel to D.C. for NIDIS.** Sue will attend a meeting of the National Integrated Drought Information System (NIDIS) program in D.C. in April, flying out April 16 and returning April 19. NIDIS will provide a *per diem* and cover airfare. ICWP's only expense will be hotel (if the Evans "B&B" is unavailable). While in D.C., Sue plans to visit key Appropriations committee members to reinforce the need to maintain USGS funding, including for data collection. She noted Mike Woodside (the new Pixie Hamilton), who is responsible for the stream gage program, will provide her with anticipated impacts of the Administration's proposed budget cuts so that she can prepare talking points. Sue also plans to visit the Corps HQ and introduce herself to the Planning Branch staff.

5) **Washington Roundtable.** Sue asked the Board if they found her March 19 summary of the Roundtable (transmitted March 21) helpful. All responded with enthusiastic appreciation. The summary has been added to the website. Cheryl Redding of Western States Water Council (WSWC) will know in May whether the meeting broke even or netted a profit. Julie raised with Cheryl the question of an ICWP payment to WSWC for organizing the 2018 Roundtable and reported that Cheryl told her ICWP should not worry about it this year.

Julie said she felt that the combined portion of the meeting and the ICWP members' meeting were both exceptional. She appreciated the level of the agency presenters and the level of discussion overall. She noted that the combined meeting was attended by 65 people, of whom approximately 22 were ICWP-related. (Some, like Julie and Earl, have WSWC and ICWP affiliations.) Eighteen attended ICWP's separate meeting. Julie suggested that if we have a summer board meeting, we could use some of our time to discuss next year's Roundtable. Dru suggested that a part of the time at such a meeting also be devoted to revisiting the Strategic Plan, committee activities, how to expand ICWP's membership, and priorities for who to see and what to emphasize in Hill visits.

6) **Website.** There was discussion of a proposal by RedAnt to provide ICWP with web services. It was agreed Sue would contact Josh to thank him for the proposal, explain that she is still new in her role as E.D., and that for now, we are content to simply add content to our existing site. ICWP will consider reaching out to RedAnt for discrete projects in the future.

7) **Membership.** There was a short discussion of membership prospects. Sue keeps a notebook of calls to make on this subject. In response to her query regarding whom to contact at ORSANCO, Drew suggested she reach out to Richard Harrison, that agency's Executive Director.

8) **Upcoming Meetings.** ICWP will hold its 2018 Annual Meeting during the week of October 8 (likely Wed.-Thurs., Oct. 10-11) in Oklahoma City. (WSWC plans to meet Oct. 24-26, 2018 in Idaho.) Sue will phone hotels for pricing. Topics for discussion may include Water Planning, Southwest OK Drought Resiliency, and Tribal Water Rights, among others. It was agreed that a summer retreat in July or August is also desirable if participants' budgets can accommodate it. The 2019 Annual Meeting will be in Tuscaloosa, AL. There will be a Washington, D.C. Roundtable in 2019 as well.

Our upcoming first-Thursday Board meetings are: May 3 and June 7.

9) **Other Business.** There are Board vacancies. Possible additions are Brian Carr (WV) and Jennifer Orr (PA). D&O insurance will be discussed in May.

**The meeting was adjourned at approximately noon EDT.**

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