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## MINUTES

### INTERSTATE COUNCIL ON WATER POLICY BOARD OF DIRECTORS MEETING MARCH 1, 2018

The meeting took place by phone. Director participants included: Julie Cunningham (Chair), Brian Atkins (Vice Chair), Pam Bush (Second Vice Chair and Secretary), Dru Buntin, Drew DeHoff (Treasurer), Ginger Harper, and Ed Swaim. Newly hired Executive Director Sue Lowry also attended.

**Call to order** – Julie Cunningham called the meeting to order shortly after 11 a.m. Eastern. No additions to the draft agenda were proposed. These minutes reflect the significant issues reviewed and resolutions adopted.

- 1) Minutes of February 1, 2017** – Ginger moved that the Minutes of the February 1, 2017 meeting of the Board be approved. Ed seconded her motion, and the Minutes were approved by unanimous vote.
- 2) Treasurer's Report (Drew DeHoff)** – Drew reported a current balance of \$46,076.89 in the organization's checking account. Additional sponsorship and dues payments were anticipated from: CDM Smith (Bronze membership level); the State of Kansas; and the Interstate Commission on the Potomac River Basin (ICPRB).

A discussion of current and potential sponsorships followed. Xylem and Hazen & Sawyer each paid \$2,500. Olson, HDR and Burns & McDonnell contributed as sponsors of the Roundtable. Sue noted that she would reach out to Tim Feather of CDM Smith, who was not (yet) registered for the 2018 Round Table but had attended in the past. Drew noted that other firms declined to participate this year; although some said they would do so in the future.

It was agreed ICWP should contribute some of its sponsorship funds to WSWC, in view of WSWC's work in organizing the Washington, D.C. Roundtable. Sue suggested \$1,000 to \$1,500 of the Xylem and Hazen & Sawyer payments would be an appropriate amount, although WSWC had not pressed her on this.

Sue noted ICWP's room block for the Roundtable was filled, so ICWP will not lose money on rooms, but only about 14 of the registrants are ICWP members or sponsors. Registration and sponsorship revenues are sufficient to cover the reception, but more would make it nicer. Sue said she would chat with those who attend to discuss what they would like from the event in the future.

Sue proposed that the bank account be moved to a Wells Fargo branch in Wyoming, noting that because Wells Fargo is a national bank, it would be appropriate and convenient to use it. Pam offered a motion that the Board authorize Sue and Drew to relocate the bank account to Wells Fargo in Wyoming. Julie seconded the motion, and all concurred.

- 3) Executive Director's Report (Sue Lowry)** – Sue said she would do her best to be mindful of her role as Executive Director and asked the directors to let her know if she got ahead of the Board. She reported that after executing a contract with ICWP on February 15, 2018, she got to work on ICWP matters right away, participating in calls on the WOTUS rule and on a USACE levee safety program that Ryan had been invited to attend. Sue would like to use those kinds of events as vehicles for more outreach to members. She is not yet ready to blog, but is thinking about blogging to stay in touch with and inform the membership.

Sue had a good call with former Executive Director Peter Evans, who is spending part of the winter in Chicago, where his wife is serving in a leading transportation role. Peter, who is turning 65 this year, offered his assistance as a volunteer on an ongoing basis. He provided Sue with files that include the older records concerning the USGS stream gaging campaign. Sue will obtain the more recent files from Ryan Mueller. Sue thanked Julie for providing the most recent stream gage campaign letter but noted that due to the disarray in the transition following the election of President Trump, ICWP decided not to send the letter in March of 2017.

Sue reported that she completed the process for establishing ICWP as a not-for-profit corporation in Wyoming, at a cost of \$25.

It was agreed that Sue should attend the National Water Supply Alliance (NWSA) meeting on March 12 to meet the people and gain understanding of where the interests of this recently formed organization might complement or align with those of ICWP and to look for synergies. Drew continues to serve on the board of NWSA.

From a recent invoice, Sue obtained the contact information for Jason, who maintains ICWP's website, and provided him with five or six items, including the Roundtable agenda, position papers, and a press release about her appointment as Executive Director, to update the site. She noted that it took Jason a week or more to complete the updates. Sue has developed a list of further improvements to the website that she intends to present for discussion at the meeting in D.C. Among other things, she noted, bio's for all board members are needed.

Sue's skill set does not include web design. Josh McClintock of RedAnt was to provide Julie and Sue with a proposal the next day, to include more directed communication with ICWP members and prospective members. Sue noted that just having Josh and Amy Ford of Red Ant as a sounding board would be helpful. By ICWP's April Board meeting at the latest (and possibly by the March Roundtable), the Board should have something to consider. Brittnee Preston, RedAnt's usual boots on the ground in D.C., cannot attend the Roundtable because she is in the late stages of a pregnancy with her second child. It was decided that ICWP would not have Josh attend the D.C. Roundtable, since he had no other meetings in D.C. at this time and ICWP would need to cover the entire cost. Instead, Sue will take photos of the event for future use on the website.

Pam moved to direct Sue retroactively to establish ICWP as a non-profit corporation in Wyoming. Dru seconded her motion, and all concurred.

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Sue will circulate an agenda in advance of the March Board meeting in D.C.

- 4) **Meeting schedule.** It was agreed the next three Board meetings will be on the customary schedule – 11:00 a.m. Eastern on the first Thursday of the month.
- 5) **Other business.** Ginger will be on detail with the Kansas City Corps District beginning in mid-March. Although she is still working for the Kansas Water Office, due to conflicts of interest she will not be able to participate on the Board during her assignment to the Corps. She should return much more knowledgeable about the Corps, and with new knowledge of water issues in Missouri as well. Ginger will send a follow-up email to Julie. Expressing the sentiments of the group, Julie told Ginger we hate to lose her, but we hope she comes back with knowledge and money!
- 6) **The meeting was adjourned at approximately noon.**